

# Statewide Consumer Council Meeting Minutes

CCSM Office, 55 Middle St.

Augusta, ME

Date: 10/24/14

Time: 10:00 am – 5:00 pm

**Members Present:**    **x = present**    **A = absent (unexcused)**    **E = absent (excused)**    **ITV = via ITV**    **PH = via phone**

<b>A</b>	Ron Welch, Chair	<b>E</b>	David Eldridge		
<b>X</b>	Dorie Oakes, Vice Chair	<b>X</b>	Gwen Heath		
<b>X</b>	Karen Evans, Treasurer	<b>X</b>	Jeanne Mitchell		<b>Staff:</b>
		<b>E</b>	Carolyn Noble	<b>X</b>	Simonne Maline, Executive Director
<b>X</b>	Cathy Brown	<b>X</b>	Dot Treadwell at 11:30 am	<b>E</b>	Melissa Caswell
<b>E</b>	Kevin Cleaves	<b>X</b>	Jamie Wood	<b>X</b>	Vickie McCarty
<b>X</b>	Judy Colomy			<b>X</b>	Paula Gustafson
<b>X</b>	Kandie Desell at 12:30 pm				

**Guests:** Donnie Langnierre

**Minute Recorder:** Paula Gustafson

**Next Meeting:** 12/18 /14

**Minutes Approved:**

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION PLAN</b>	<b>PERSON RESPONSIBLE</b>
<b>Welcome, Introductions, Establish Quorum</b>	Members were welcomed, time given for introductions. Discussion on member attendance and not being able to do the work of the CCSM.  Quorum established- 7 members in attendance, no quorum	N/A	N/A
<b>Approval of Minutes from the August 22, 2014 SCC Meeting</b>	Approval of April, August and October minute's tabled until next SCC meeting in December.	Review and approve April, August and October meeting minutes at the December meeting.	All

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	<p>It was suggested that we review the action plans and see if things have been completed.</p> <p>Karen will be responsible and work with the CC on creating a bi-monthly financial report.</p> <p>Reminder to all Local Chairs that they are responsible for getting a summary to Outreach Coordinator within 5 days of local meeting.</p>	<p>Put on agenda for future meetings.</p> <p>Create a bi-monthly financial report</p> <p>Local Chairs send a summary of local meeting to Outreach Coordinator within 5 days of meeting</p>	<p>Melissa</p> <p>Karen/ CC/ED</p> <p>Local Council Chairs</p>
<b>Review/Vote on Written Reports</b>	<p>The following written reports were reviewed with time given for questions and discussion (All written reports are available upon request.):</p> <p>Tabled voting on reports until next meeting.</p> <p>Table vote of confidence for Dorie.</p> <p><b><u>Treasurer's Report</u></b></p> <p>Karen brought to our attention that the quarterly report that we send to the State that has on it the percentage of where we are in our budgeting. Simonne had sent Karen an unofficial quarterly report to reflect those percentages. Personnel is 20% and software and technologies services 137% due to Melissa's computer crash and that we expend our budget at the beginning of the year and the percentage is large until the end of the year. Melissa's hard drive crashed and external hard drive crashed and these contained our foundational documents were all on there.</p>	<p>Vote on October reports in December</p>	<p>All</p>

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	<p>We had to send it out of state to be fixed and it cost over 2000 dollars. We also went over our copy count and received a bill for 3000 dollars for these extra copies. Our employee benefits have gone up, and we have changed to Harvard-Pilgrim. On the Profit and Loss statement it does not reflect the October payment of \$27,015.</p> <p>Gwen asked about the food budget for local councils and Simonne explained that food budget is dependent on how many members are attending.</p> <p>Dorie asked about the interest/penalties/late fees line and Simonne explained that we do not have these as we pay our credit card bill every month.</p> <p><b><u>Executive Director's Report</u></b>            Simonne relayed that this is the longest ED Report she has written. We have all been busier than we have ever been, and this will show up in our extraneous workgroup report as well.            Dorie asked about the number of meetings that staff attends and how the SCC Reps can help. Simonne said that we need to gather members and people who are interested to attend meetings where consumers are invited.</p>	<p>Send an e-mail with list of all meetings that require consumers to attend. SCC Reps are asked to partner up with someone with a reliable internet to streamline the e-mail process.</p>	<p>Simonne and staff</p>

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	<p>The Flat Funding for Peer Centers response was handed to us at the meeting with the Commissioner. It was only a few sentences and Jeanne told the Commissioner how disappointed she was in the response. Ricker Hamilton immediately rescinded the response and said they would do an item by item response.</p>	<p>Watch for responses from the Commissioner</p>	<p>ALL</p>
	<p>Judy asked about Warren, Ann LeBlanc who is the State Forensic Director has been playing phone tag.</p>	<p>Connect with Ann LeBlanc and have her as speaker at future meeting.</p>	<p>Simonne</p>
	<p>Dorie asked for a press release regarding the grant we received with NAMI for the Behavioral Health Homes work. Hopefully this will be able to draw people in to not only hear about BHH but also an opportunity to educate people about the CCSM and Locals.</p>	<p>Write a Press release</p>	<p>Melissa/Staff</p>
	<p>Gwen asked about next steps for Sharing Voices; each group will now do their work to further the work. Simonne will circle back to the facilitators to see what next steps are.</p>	<p>Meet with DRC to plan next steps</p>	<p>Simonne</p>
	<p>Reviewed Executive Directors report, tabled vote to next</p>	<p>Vote at next meeting</p>	<p>All</p>

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	<p>meeting.</p> <p><b><u>Outreach/Local Council Activities Report</u></b> Reviewed Local Council activities report. Paula thanked Donnie for helping with the CCSM table at Oktoberfest, Additions to written report: Each local chair has been asked to find 3 places to do outreach to. Paula will call and schedule outreach opportunities.</p> <p><b><u>Subcommittees and Extraneous Workgroups/Councils Report</u></b> Reviewed Subcommittee and Workgroups report.</p> <p><b>Human Rights Committee:</b> Jeanne reported that Jay Harper shared some quotes from a report from JACHO regarding their visit to RPRC. She will ask again for a copy to use for the issue statement regarding RPRC.</p> <p><b>RPRC:</b> Simonne relayed to us that Elizabeth Jones was invited to Maine by Dan Wathen and she has been to RPRC and talked with patients and direct staff.</p> <p><b>IPSAC:</b> Discussion was held around the IPSAC work group and future legislation to address issues.</p> <p><b>Consumer Family AdHoc Committee:</b> The work of this group culminated in a document entitled Meaningful Consumer Involvement that was presented to the BHH Workgroup and there has been some feedback that family concerns have not been</p>	<p>with a quorum</p> <p>Make 3 outreach appointments for each local</p>	<p>Paula</p>

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	<p>completely addressed. Vickie asked for feedback as soon as possible.</p> <p><b>Poverty Survey from MEJP:</b> Vickie has included in our handouts the results of this survey. There is one more meeting in Bangor . Vickie attended a meeting in Augusta where there were people from 4 to 90 years old!!</p>	Give feedback on document	ALL
<b>December Meeting Change</b>	<p>Dorie talked about rescheduling the December meeting; short business meeting from 10 AM – 2 PM on Thursday December 18<sup>th</sup>.</p> <p>January Annual Meeting: TBD</p> <p>Karen had asked about ending the meetings that are in the wintertime at 3:00 PM. Both December and February will be \$25 stipend.</p> <p>February Meeting is on the 27<sup>th</sup> from 10 AM – 2:00 PM.</p>	<p>December 18, 2014 10:00 am – 2:00 pm</p> <p>TBD No stipend for annual meeting</p> <p>December and February stipends will be \$25</p> <p>February 27, 2015 from 10 to 2 SCC meeting</p>	<p>ALL</p> <p>ALL</p> <p>ALL</p>
<b>Event Priorities for 2015</b>	<p>Simonne gave some background on events of the past. Discussion held on events of 2014 and what we could be planning for 2015. Mental Health Awareness Month in May looking toward Bangor, HOPE Conference in May is in Augusta,</p>	Refer these events to Outreach Committee	Outreach Committee

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	and Recovery Month Event in Portland. These events will be referred to the Outreach Committee.		
<b>SAMHS: Linda Frazier</b>	<p>Linda lives in Vassalboro, started Monday after Thanksgiving, comes from a family that is in recovery, RN behavioral healthcare, Tuesdays she works in clinic, SAMHS doing strategic planning revisiting what they do mission, vision and values statement to do the work, vision recovery be the conversation and all inclusive not only from the experience of people from mental health, but from people in recovery. Integration of mental health and substance abuse. Priorities: recovery manager, is in process of being posted, thanked the CCSM for keeping the recovery manager position in the forefront, integrating two systems, Wellness is part of the whole continuum, has managed a wellness program and wellness is part of any type of recovery, having conversations inter departmentally about language of recovery, wellness, prevention and treatment. She is interested in what we as a Council have to say about wellness and language. My role is to help facilitate substance abuse and mental health as not feeling that they are on different sides, how is the conversation that is needed and create opportunities to have the conversations honoring views and experiences. Hiring a recovery manager will help be able to bring people to the table, not exclusive of herself. Facing challenges to holding social clubs to the standards, such as clubs being run by peers and having input into and knowledge of budgets, Program management of social clubs, challenge with allocation and budget stretching, standards are approved and are in July 1, 2014 contracts,</p>	<p>Keep lines of communication open with Linda Frazier</p>	<p>Simonne</p>

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<b>Sharing Voices Part 2</b>	<p>Dignity and Respect: Gwen and Kandie talked about the steps that were discussed such as, video, sharing stories, art etc.</p> <p>Peer Support: Kathy and Paula talked about the participants who agreed to do certain tasks and Kathy asked what's next.</p> <p>Legislative:</p> <p>Rights:</p> <p>Simonne said that we got some more contacts and people have signed up under certain topics that they were interested.</p>		
<b>Annual Meeting Planning</b>	<p>Place: Elks Lodge Paula to check.</p> <p>Time: during the day</p> <p>Date: late January on a Saturday 17, 24, or 31</p> <p>Awards: Helen Bailey SCC Member Retiring members</p> <p>Food: Cathy Brown will ask her son to help with catering. Sponsor letter, invitation postcard, and figure out the food, Pat Lamarche, Tim Sample or Avery Olmstead.</p> <p>Auction of items, art display and showcasing hope and recovery.</p>	<p>Check for location</p> <p>Check on speakers</p> <p>Check on Cathy Brown's son for catering</p> <p>Arrange for items for the auction Arrange for art for art display</p>	<p>Paula</p> <p>Simonne</p> <p>Cathy Brown</p> <p>Staff</p>
<b>Public Comment</b>	Donnie said he was very happy to be here and is learning a lot.	N/A	N/A



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<b>Consumer Community Updates &amp; Announcements</b>	<ol style="list-style-type: none"> <li>1. Benefit for Besty Ann Ross House for Hope to be built in Kennebec County for Homeless Female Veterans, at Slates Restaurant, Hallowell, ME Nov 16<sup>th</sup> 5:30 PM – 8:30 PM</li> <li>2. Poverty Conference in Bangor</li> </ol>		
<b>Meeting Recap, Action Steps, Upcoming Agenda Items</b>	Reviewed task list created at today's meeting with all members. Ann LeBlanc as speaker for a future meeting. Wrap up plans for Annual Meeting		All
<b>Check-In &amp; Adjournment</b>	Meeting wrap-up and adjournment at 4:45 pm.	N/A	N/A