

**Statewide Consumer Council
Meeting Minutes**

CCSM Office, 55 Middle St.
Augusta, ME

Date: 8-19-11

Time: 5:00 pm – 7:00 pm

Members Present: X= present A = absent (unexcused) E = absent (excused) ITV = via ITV PH = via phone

X	Holly Dixon, Chair	X	Dale (Grace) MacDonald		
	Paula Gustafson, Treasurer	X	W.C. Martin		
X	Jane Moore, Secretary	E	Eric McVay		Staff:
A	Chris MacArthur	X	Dorie Oakes	X	Melissa Caswell
X	Theresa Cyr	X	Dot Treadwell	X	Vickie McCarty
X	Kandie Desell	X	Jamie Wood	X	Bob Hinds (1:00-3:00)
X	Ken Hess			X	Simonne Maline
	John Hiatt				

Guests: Barbara Littlefield, Michael Kosher

Minute Recorders: Melissa

Next Meeting: 9-23-2011

Minutes Approved:

TOPIC	DISCUSSION	ACTION PLAN	PERSON RESPONSIBLE
Welcome, Introductions, Establish Quorum	Members and guests were welcomed by Chairperson. Introductions completed. No Quorum established at the beginning of the meeting. A quorum was established at 5:40 PM as more members arrived late.	N/A	N/A
Approval of Minutes from July 22, 2011	Group reviewed draft meeting minutes from the July 22nd meeting. Corrections to be made were discussed. Motion made and seconded to accept the minute as amended. Motion carried unanimously.	Make corrections to meeting minutes then email final copy to SCC members and post on CCSM website	Staff- Melissa
Questions on Written Reports	The following reports were reviewed. For complete report, please see the attached documents: <u>Coordinating Committee report</u> Verbal report given, no attachment. The Coordinating Committee briefly discussed their monthly meeting with OAMHS. New tool, OQ, is being used to measure services and consumer progress. Agencies trained this past week. All agencies will be starting to use this tool and	N/A	N/A

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	<p>will be part of new contracts for 10 agencies starting in January.</p> <p>Direct Service Certification Registry- working to have a registry that will monitor direct service providers with MHRT I and MHRT-C certifications and give a place to document complaints against a worker.</p> <p>Concerns within the crisis re-design system- some agencies are hiring peer specialists ahead of time with no standards in place. OAMHS is concerned as they did not give the OK for agencies to start hiring for this.</p> <p>Youth Alternatives Ingraham is going to hire 3 peers</p> <p>CIPPS- Looking at new ways to train more people. There are concerns that the dates, times and geographical areas where meetings are held do not flexible to allow more people to be trained.</p> <p>September is Recovery Month. Several activities to will coordinated during the month. A Flash Mob will be held on Sept. 23 at 10:10 AM at the Monument Square in Portland. More details will be coming soon. There are ideas of having a motorcycle race and also doing an Op-Ed (letters to the Editor) event the week of Sept. 19th.</p> <p><u>Executive Director's Report</u> Verbal report given, no attachment. Simonne started her Executive Director duties on August 15th. Since her start day, she has been focusing on the office renovations, contacting groups that the past Executive Director was involved in and obtaining progress reports from each group. Simonne has also met with the bookkeeper on August 18th for 4 hours to complete all year end financials and attended the HTC meeting this morning.</p>		

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	<p>Treasurer's Report- No report this month as Treasurer is out sick. Jane gave a brief overview of financials stating that the budget is on track and everything is OK.</p> <p>Outreach/Local Council Report- See attached report for details.</p> <p>Additions not on report:</p> <p>Augusta Local Council – This group is currently working on an issue statement on treatment at the Emergency Room Department at MGMC in Augusta. Will be working with the Lewiston Local Council as they are doing a similar issue statement. Progress will be given each month to the SCC. This group will also be doing an issue statement around transportation.</p> <p>Lewiston Local Council- Helen Bailey of the Disability Rights Center will be a guest speaker at the September meeting.</p>		
SCC Officers- Elections	<p>Elections out on hold until because all candidates are not in attendance this month. It was also stated that Eric McVay withdrew his application to run for the Vice Chair position due to scheduling conflicts</p> <p>A vote of confidence was held for Holly Dixon to assume the Chairperson position. A motion was made and seconded for Holly Dixon to assume the position and duties of SCC Chair. Motion carried unanimously.</p> <p>Group discussion was held about a current SCC member, Chris M., who has not been in attendance at any SCC meetings since January. Attempts have been made to contact him several times and have been unsuccessful. The group is concerned about his well being as well as missing meetings. A motion was made and seconded to for the Executive Director to craft and send Chris a formal letter to ask him what his intentions are in regards to being an SCC representative. Motion carried unanimously.</p>	<p>Hold SCC officer elections in September</p> <p>Change SCC Officer List- paper and website version</p> <p>Create a formal intent letter to Chris M. to inquire about his status as an SCC rep</p>	<p>SCC</p> <p>Office Coordinator</p> <p>Executive Director</p>
BOND Presentation- Ken & Theresa	SCC Representatives Ken Hess & Theresa Cyr gave a brief overview of	N/A	N/A

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	the BOND Project. Handouts were given out.		
Lewiston Local Council Recognition	All SCC members were given a copy of the Lewiston Local Council application to become a recognized council and time was given to review this document and for SCC members to ask questions. A motion was made and seconded to accept Lewiston's application to become a recognized council. Motion carried unanimously.	Change SCC rep tent cards of those belonging to Lewiston LC to reflect their recognized status Due Date- Sept. 23	Office Coordinator
Strategic Plan Priorities	Group reviewed Strategic Plan document- see attached document. Reviewed what the CCSM can accomplish right away ("quick wins") and what are priorities are that the Coordinating Committee identified. Time given for comments/questions/suggestions.	Post Strategic Plan on CCSM website	Office Coordinator
Consumer Community Updates & Announcements	<ol style="list-style-type: none"> 1. Employment Advocacy- see attached flyer about upcoming event/training 2. MAPSRC presented the CCSM with a thank card for allowing the use of our conference space for MAPSRC meetings 3. Lewiston Block Party- flyer handed out with information about upcoming block party. The CCSM will have an informational table at the event and give Sno-Cones for donations. 4. Flash Mob- To celebrate Recovery Month. To be held on Sept. 23 at 10:10 AM at Monument Square in Portland. 5. Portland LC BBQ- Event scheduled for Sept. 6 from 3-7 PM. Rain date for Sept. 13. Will be meeting at the Promenade by MGMC in Portland. 6. Lewiston Local Council- Helen Bailey and Western Maine transportation are the scheduled speakers for the September 28, 2011 meeting. 7. Dale MacDonald & Dot Treadwell presented thank you gifts to the Hiring Committee. 8. The Rumford and Bangor Local Councils asked to 	Post information on CCSM website and Facebook page, if not already there	Office Coordinator

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	be added to the October SCC agenda so they may present their applications to become a recognized council.		
Public Comment	Time given for public comment from guests.	N/A	N/A
Meeting Recap, Actions Steps & Upcoming Agenda Items	Time given for meeting recap and review of any tasks to be completed before the September SCC meeting. Next month's meeting: September 23, 2011 from 5:00 PM – 8:00 PM	Prepare Agenda for August meeting and contact potential speakers	Coordinating Committee
Check-In & Adjournment	Meeting adjourned at 8:00 PM	N/A	N/A