

**Statewide Consumer Council (S.C.C.)
Meeting Minutes**

CCSM Office, 55 Middle St.

Augusta, ME

Date: 12/18/15

Time: 10:00 am – 5:00 pm

Members Present: X = present A = absent (unexcused) E = absent (excused) ITV = via ITV PH = via phone

	Members:	PH	David Eldridge		Staff:
X	Dorie Oakes, Chair	X	Donald Laganiere	X	Simonne Maline, Executive Director
X	Karen Evans, Vice Chair			X	Melissa Caswell, Communications Coordinator
X	Jeanne Mitchell, Secretary			X	Vickie McCarty, Systems Specialist
X	Cathy Brown, Treasurer			X	Paula Gustafson, Outreach Coordinator
A	Ken Bragg			X	Branden Densmore, Office Associate
X	Kandie Cleaves				
X	Kevin Cleaves				
E	Ruth Doughty				

Guests: Ron Welch, Maili Payne, Ann Bertram, April Kerr, Jeffrey Kerr, Vernon Keene, Will Ingram, Jayne Whiteside, & Ed Scott

Minute Recorder: Branden Densmore **Facilitator:** Dorie Oakes **Next Meeting:** 02-26-2016 **Minutes Approved:**

TOPIC	DISCUSSION	ACTION PLAN	PERSON RESPONSIBLE
Welcome, Introductions, Establish Quorum	<p>S.C.C. representatives and guests were welcomed, and introductions were given.</p> <p align="center"><u>Quorum Established:</u></p> <p>The meeting was called to order at 10 a.m., and a quorum was established with 8 out of 10 S.C.C. representatives in attendance.</p>	N/A	N/A

**Statewide Consumer Council (S.C.C.)
Meeting Minutes**

CCSM Office, 55 Middle St.

Augusta, ME

Date: 12/18/15

Time: 10:00 am – 5:00 pm

TOPIC	DISCUSSION	ACTION PLAN	PERSON RESPONSIBLE
Approval of Minutes	<p>The S.C.C. reviewed minutes from October 23rd, and time was given for discussion.</p> <p>Motion: A motion was made by Dorie Oakes to accept the October minutes as corrected. The motion was seconded by Kandie Cleaves.</p> <p>Result: Motion carried with 7 in favor, 1 opposed, and 0 abstentions.</p>	<p>Make corrections to the October 2015 minutes by 12/21/15.</p> <p>Post corrected October 2015 minutes online by 1/04/16.</p> <p>Add Chris Schefler to S.C.C. mailing list by 12/23/15.</p>	<p>Office Associate</p> <p>Communications/ Office Coordinator</p> <p>Communications/ Office Coordinator</p>
Written Reports	<p><i>The following written reports were reviewed and time given for discussion. All reports are available upon request.</i></p> <p style="text-align: center;"><u>I: Treasurer's Report</u></p> <p>Reviewed profit and loss from July 1st – December 16th 2015. It was explained that this report does not include our December payment from the State Of Maine, and so is not in the negative numbers.</p> <p>Motion: A motion was made by Karen Evans to accept the Treasurer's Report. The motion was seconded by Jeanne Mitchell.</p> <p>Result: The motion carried with 7 in favor, 0 oppositions, and 0 abstentions.</p>	<p>Post all S.C.C. written reports online by 12/21/15.</p> <p>Make spelling corrections to the Treasurers Report.</p>	<p>Communications/ Office Coordinator</p> <p>Executive Director</p>

**Statewide Consumer Council (S.C.C.)
Meeting Minutes**

CCSM Office, 55 Middle St.

Augusta, ME

Date: 12/18/15

Time: 10:00 am – 5:00 pm

TOPIC	DISCUSSION	ACTION PLAN	PERSON RESPONSIBLE
	<p style="text-align: center;"><u>II: Executive Director’s Report:</u></p> <p>Motion: A motion was made by Dorie Oakes to accept the Executive Director’s Report. The motion was seconded by Karen Evans.</p> <p>Result: The motion carried with 6 in favor, 0 opposed, and 0 abstentions. <i>(One member out of room during vote.)</i></p> <p style="text-align: center;"><u>III: Local Council (L.C.) Report:</u></p> <p>Many councils have seen an increase in membership which means that Outreach is working!!</p> <p>In addition to the written report, it was noted that a local council in Waterville is being developed.</p> <p style="text-align: center;"><u>IV: Subcommittees and Extraneous Workgroups Report</u></p> <p style="text-align: center;"><i>A: Issues Subcommittee:</i></p> <p>No additions to written report.</p> <p style="text-align: center;"><i>B: Legislative Subcommittee:</i></p>	<p>Make spelling corrections in L.C. Report, and add Waterville L.C.</p>	<p>Outreach Coordinator</p>

**Statewide Consumer Council (S.C.C.)
Meeting Minutes**

CCSM Office, 55 Middle St.

Augusta, ME

Date: 12/18/15

Time: 10:00 am – 5:00 pm

TOPIC	DISCUSSION	ACTION PLAN	PERSON RESPONSIBLE
	<p>No additions to written report.</p> <p style="text-align: center;"><i>C: Outreach Subcommittee:</i></p> <p>No additions to written report.</p>		
Governance Guidelines	<p>Reviewed reply from the CCSM lawyer in regards to clarifying conflict of interest as it is in our Governance Guidelines. Discussed changes to be made the Governance Guidelines document.</p> <p>Motion: A motion was made by Karen Evans to accept to changes to the Government Guidelines as presented, and was seconded by Kandie Cleaves.</p> <p>Result: The motion carried with 7 in favor, 0 opposed, and 0 abstentions.</p>	<p>Make changes to Governance Guidelines as voted on.</p>	<p>CCSM Staff and Coordinating Committee</p>
Officer Elections	<p>Coordinating Committee Officer elections occurred and time was given for candidates to talk about why they were running for the position. Time was given for members to ask questions. Election results were as follows:</p> <ul style="list-style-type: none"> A. S.C.C. Chair: Karen Evens B. S.C.C. Vice Chair: Jeanne Mitchell C. S.C.C. Secretary: Dorie Oakes <p>Also held vote of confidence for Treasurer position. It was voted that Cathy Brown would continue in her role as the current SCC Treasurer.</p>		

**Statewide Consumer Council (S.C.C.)
Meeting Minutes**

CCSM Office, 55 Middle St.

Augusta, ME

Date: 12/18/15

Time: 10:00 am – 5:00 pm

TOPIC	DISCUSSION	ACTION PLAN	PERSON RESPONSIBLE
S.A.M.H.S.	<p>Matt Wells – from the Office of Substance Abuse and Mental Health Services (S.A.M.H.S.) – was in attendance to discuss current issues, answer questions, give updates, and solicit S.C.C. feedback.</p> <p>Issues brought forth were:</p> <ol style="list-style-type: none"> 1. Problems peers are having working with Voc. Rehab and getting services they need or issues with getting a returned phone call. Matt stated they are working closely with Voc. Rehab to address this issue. 2. Book of Remembrance at RPC: Has been removed from the main entryway and names pulled off the RPC website citing HIPPA violations. Matt will look into this and the CCSM Executive Director to email the RPC superintendent able this issue. 3. RFP Update: The RFP contract for peer centers and social clubs not posted yet as it is currently in the final approval stages and has to go to fiscal services outside SAMHS. 	<p>Continue monthly follow-up with SAMHS regarding issues stated today</p> <p>Email RPC Superintendent regarding issue of Book of Remembrance being removed from RPC and its website.</p> <p>Follow up with Matt Wells regarding crisis RFP.</p>	<p>Executive Director</p> <p>Executive Director</p> <p>Executive Director</p>
D.R.M.	<p>Bernie and Kevin, lawyers from Disability Rights Maine (D.R.M.) – was in attendance to answer questions, give advice, and solicit S.C.C. feedback. In addition, Caleb – a Patient Advocate at Riverview Psychiatric Hospital – was in attendance to discuss issues that patients in Riverview are coming to him with such as the specific issue with the visitor policy. Other issues brought up was how all hospitals are</p>	<p>Contact Caleb after he meets with Jay Harper regarding the idea of holding a C.C.S.M. training at Riverview by 01/01/2016.</p>	<p>Executive Director</p>

**Statewide Consumer Council (S.C.C.)
Meeting Minutes**

CCSM Office, 55 Middle St.

Augusta, ME

Date: 12/18/15

Time: 10:00 am – 5:00 pm

TOPIC	DISCUSSION	ACTION PLAN	PERSON RESPONSIBLE
	<p>making blanket rules instead of individually assessing each case per the rights of recipients, issues with grievance procedures, level drops being made by the person's team with individual present to give feedback. Suggestion was made to see if RPC would be open to have CCSM come in and do some training for staff on how include the individual in these decisions.</p> <p>Kevin talked about intensive mental health unit at Warren and how some patients are finding ways to get into the warren unit instead of RPC as they feel they feel they are getting more therapeutic treatment in jail than at the hospital.</p> <p>Discussed Elizabeth Jones' Report and what issues were found. There are still 18 deficiencies not fixed to date. Suppose to have two seclusion & restraint reviews and year and only one has been done to date. This needs to be addressed as it is a real issue.</p>	<p>Follow-up with Caleb to see if he finds out of the actual Riverview Visitors Policy has been changed.</p> <p>Follow-up with DRM regarding all issues brought forward today.</p> <p>Follow-up with Caleb to see if CCSM would be welcome at RPC to do some training.</p>	<p>Executive Director</p> <p>Executive Director</p> <p>Executive Director</p>
Public Comment	Guests were in attendance, and time was given for public comments.	N/A	N/A
Community Updates and Announcements	<ol style="list-style-type: none"> 1. Spaghetti dinner and raffle to benefit SUFU be held on Saturday January 23rd from 4-7 pm at the 1st Congregational Church in Brewer. 2. Opiate Forum to be held on January 11th from 6-7:30 at Cony High school in Augusta. This will be a discussion for Augusta residents on how the community can address the growing issue of opiate 	Post Opiate Forum information on CCSM Website and Facebook	Communication/ Office Coordinator

**Statewide Consumer Council (S.C.C.)
Meeting Minutes**

CCSM Office, 55 Middle St.

Augusta, ME

Date: 12/18/15

Time: 10:00 am – 5:00 pm

TOPIC	DISCUSSION	ACTION PLAN	PERSON RESPONSIBLE
	addiction in the area. The CCSM will be hosting an informational table at this event.		
Meeting Recap, Action Steps, and Upcoming Agenda Items	Reviewed task list created at today’s meeting. Next SCC Meeting: December 18th, 2015, from 10am - 5pm	Complete follow-up on all tasks assigned.	All
Adjournment	Motion made and seconded to adjourn meeting at 4:45 pm. The motion carried unanimously.	N/A	N/A